



## Guidelines for the Our Lady of the Assumption Spirit of St. Nicholas Award

**The OLA *Spirit of St. Nicholas Award*** seeks to recognize a young parishioner who has quietly and habitually sought to help others ***at and beyond OLA*** during his or her high school years. The awardee will be someone who exhibits the true Spirit of St. Nicholas through actions such as regularly opening or holding doors, standing so someone else may sit, serving others first, sharing resources or possessions, jumping up without being asked to help with whatever is happening and enlisting others to help with a need that is bigger than something one person can address. The awardee does not wait to be asked to perform acts of kindness and generosity, does not seek recognition and may even act anonymously. The awardee treats all people and animals with love and respect.

### What criteria will be used in selecting the recipients?

To be eligible for Our Lady of the Assumption Spirit of St. Nicholas Award, the parishioner must be in grade 12, have celebrated the sacrament of Confirmation, and be nominated by another parishioner in grade 12 or older (i.e., a peer or an adult) using the form provided. After the forms are received, the nominees will be invited to submit a 250-word essay. (Half page single spaced, or full page double spaced)

The awards committee will choose from among those nominees who submit essays by the deadline, with each nominee receiving equal consideration regardless of how many nominations are submitted. (In other words, a nominee receiving 1 nomination will receive equal consideration to a nominee receiving 10 nominations, so there is no need to “stuff the ballot box.”) The committee may contact a personal reference provided on the nomination form if necessary, to assist in making a final selection.

### When are nominations and essays due?

Nominations: *10am, Sunday, November 19*  
Nominees notified: *Monday, November 20 (via email)*  
Essays due: *9am, Monday, November 27*

### When will the award be presented?

Recipient will receive the Award at the *9:00 Mass on Sunday, December 3<sup>rd</sup>*.  
Recipient will be notified via email by *Friday December 1<sup>st</sup>*.

The award is \$300.00.



Nomination Form for Our Lady of the Assumption  
**Spirit of St. Nicholas Award**

Nominee's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Nominated By: \_\_\_\_\_ Email: \_\_\_\_\_

Please describe why you believe the nominee should be considered for the Spirit of St. Nicholas Award. Include specific examples of qualifying actions ***at and beyond OLA***. Continue on reverse or attach additional sheets if necessary.

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Signed: \_\_\_\_\_

If the committee requires additional affirmations needed in case of a close contest, please list an additional reference who could verify the nominee's qualifying characteristics and actions:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Please return your nomination form by 10am on November 19<sup>th</sup> to:**

**Our Lady of the Assumption Church  
 Spirit of St. Nicholas Award Committee  
 498 Watervliet Shaker Road  
 Latham, NY 12110**

You may also drop at the Parish Office or Faith Formation Office in sealed envelope marked "Nomination"